

**Application for an Undergraduate Tutor Position
For BSC2010 and BSC2011
Department of Biological Science
Florida State University**

The Department of Biological Science employs Biology majors to serve as undergraduate tutors in BSC 2010 and BSC 2011. Tutors are paid \$8.15 per hour for 6 hours per week. They are required to attend a three (3) day departmental teaching workshop which is held during the week prior to the beginning of fall semester.

DEADLINE FOR APPLICATION: MARCH 25, 2016

Minimum Qualifications: Junior standing (60+ hours at time position starts); major in Biological Science; completed BSC2010 and BSC2011 and their labs; minimum Major GPA 3.3 (this includes biology, chemistry, physics, and math).

Responsibilities: Tutor undergraduate students in BSC2010 and BSC2011 (approximately 5 hours per week); attend courses to handout materials, proctor, assist with help sessions, hold office hours, etc.

Last Name: _____ First Name: _____

FSU email: _____@my.fsu.edu Phone number: _____

Career/Education plans: _____

Expected date of graduation (semester and year): _____

Semester(s) you are available: Fall _____ Spring _____ Both _____

Teaching Preference (1 for first choice; 2 for second choice)

_____ Tutor for BSC 2010

_____ Tutor for BSC 2011

Additional Required Materials:

- 1) Candidate's Statement. On a separate page or two (typed) please explain what you hope to gain from the position and how it will help you reach your career and professional goals.
- 2) A copy of your unofficial transcript.
- 3) A letter of recommendation from someone you have worked with academically or professionally (e.g. Professor, Teaching Assistant, Employer) that describes how you are a good candidate for the job.

**PLEASE RETURN COMPLETED APPLICATION AND SUPPORTING MATERIALS TO:
BIOLOGY ADVISING OFFICE, 1067 KING LIFE SCIENCES BUILDING**

**RECOMENDATION LETTERS MAY BE EMAILED TO:
ADVISOR@BIO.FSU.EDU**