Coordinator’s **Nag** Session

A Redcoat’s color on a ‘blue’ day!

All the things that I feel you should know ....

.........to improve your chances of success in this course....

.........and to give you the REAL reasons behind our pesky rules!

i.e. the viewpoint of the course as seen through the eyes of the other Brit! (Not so exciting or rosey, but necessary!)
Pay Attention!

- Time frame = 30-40 minutes
  (British yak time = probably less!)

- Interactive – so ask questions!

- No cell phones - turn them all to silent or vibrate mode.
Do You Know Your Section #?

- Lecture exams
- Extra credit quizzes
- Lab quizzes
- Practicals exams
Label **ALL** of Your Belongings

- Put your name on your:
  - Lab manual
  - Lab note book
  - Text book
  - Dissection kit

- Unmarked = not returned!! I keep until you can prove that it is yours…..(cryptic messages, cartoons etc.)

- Unmarked = target for theft!!!
Be on time to lab!

• There are no make-up weekly lab quizzes. If you are late, regardless of the reason, you risk missing some, if not all, of the quiz questions.

• If you miss the quiz you cannot take it in another section. (See me)
Clean up

• Keep lab clean.
• Take all of your belongings!
• Lost & Found - My room & CON 207
• Microscopes - Light off, then power!
• Unwanted dissections.
• Wash & dry any hand-made slides and cover-slips and put them away.
Use the Lab Web Site!
//bio.fsu.edu/~bsc2011l/

- Location of course documents (Lecture & Lab)
  Figures to know      Cladograms      Images

- Posted information = help-line, NOT a replacement to coming to lab.

- Having trouble getting the images or lecture docs?
  Try downloading the more recent version of Adobe Acrobat from www.adobe.com
Need Lab Help?

• Feeling overwhelmed or don’t understand something in lab???
  .................See your TA

• If your TA is not around,
  .................see another TA
  ...............or come and see me.
Lecture Info.

- Attendance is recommended but not mandatory.
- No cell phone use
  - off, silent or vibrate mode.
- Students disturbing the class will be asked to leave, and will miss the extra credit opportunity.
Lecture Help

• Need help with lecture material?
  See Dr. Naylor.

• If the Prof. is not around,
  
  ……. contact your TA etc.

• If you can’t find your TA any of the other team members will help you.
Dr. Naylor is here

We are here now in FLH
Dr. Naylor can be found here, 12:30-1:30PM on Tuesdays for his office hours (probably sipping tea!)
OR,.....Go to the

• Biology Study Center.

CONRADI 339

M-R 9:00A.M. – 4:00P.M.
F 9:00A.M. – 3:30P.M.
Extra Credit Quizzes

• Each quiz is worth 4 pts (4/4 for just being here today!) Just put your name & section #

• These points equate to 4% extra & above your overall lab grade. i.e. It is possible for a student to get 104% (Not happened yet!)

• It can change a grade if you are borderline.  
  
  87% (B)       91% (A)
Extra Credit Quiz Rules

• Take only one form - don’t take them for friends who are coming later (after 11:30A.M.)

• Put your name and correct section # (Points deducted if this info is missing or wrong!)

• If you cheat, are an accomplice, - or even if we only suspect it - you will be asked to leave.
Weekly Lab Quiz Rules

• If you are late – TA’s decision:
  Let you in for a partial quiz.  (No extra time is to finish.)
  Refuse you entry until quiz is over.
  Regardless, still do the lab in your regular section.
• There are no make-up quizzes.
• The harder the quiz, the better your grade on the practicals will be, so appreciate your TA’s efforts!
• Follow the rules = practice for the real thing.
Practical Exam Rules

- Fold paper to hide your responses
- Don’t touch the specimens
- Microscopes – only the ocular distance
- Q’s? - Raise your hand
- Spelling is important (3-1) letter rules
- Read the Q carefully (Give letter, class…)
- Don’t cheat!
Midterm Practical Exam Details!

2 Qs per station  25 stations   (3 on the final..)
Total # of Qs = 50 (75)

Round One 30 seconds per Q
1minute (60 seconds) per station  25 minutes total

Round Two 15 seconds per Q
1/2 minute (30 seconds) per station  12.5 minutes total

Total exam time = 37.5 minutes  
Total session time = 1 hour
Cheating
on ANY aspect of this course

• Any student caught cheating - or suspected to be, will be punished according to the rules of the Academic Honor Code (possibly thrown out of the course and even the university!)

• Take this warning seriously!
Respect

• You must be respectful of the Instructor, the Coordinator and your TAs at all times.

• We try to be friendly and courteous, but any students failing to do as they are told after an initial warning will be treated as a disruptive student and punished accordingly.
Communicating

• Use a suitable e-mail address …..
• Identify yourself, the course (I deal with 3 programs….) & your sections &/or TA
• State your Q or issue, briefly and politely…
• SOME e-mails go into the permanent record
• Sensitive information – see the instructor or me in person.
Special Needs Students

- Please identify yourself to me after this lecture - by e-mail or in person.

- Your privacy will be maintained at all costs.

- All such students should be registered through the Student Disabilities Center and need to bring their paperwork to me a.s.a.p.
Get Organized NOW!

• The best way to learn all of this material is to get organized.

• Create a chart similar to the one the on the refrigerator in the lab CON 239. Word or Excel work equally well for this purpose.

• The course and every exam is cumulative so it is imperative the you keep up with the material.
Suggested Criteria for Phyla Comparisons

Taxon level: Phylum, Subphylum, Class, (Order only for Insects)

Habitat / Life style                  Support / Skeleton
Movement / Locomotion                Sensory / Nervous System
Feeding / Digestion                  Excretion / Osmoregulation
Transport / Circulation              Gas Exchange / Respiration
Life History / Reproduction Development
Lab Organisms                        Dissected / Unusual cases
Other Features Distinguishing Facts etc.
For Example….

<table>
<thead>
<tr>
<th>Phylum/Subphylum</th>
<th>Platyhelminthes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class/Order</td>
<td>Turbellaria</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Habitat/life cycle</th>
<th>Free-living</th>
<th>Endoparasitic</th>
<th>Endoparasitic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Body Organization</td>
<td>Organ grade Acoelomate</td>
<td>Organ</td>
<td>Organs</td>
</tr>
<tr>
<td>Symmetry</td>
<td>Bilateral</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>Acoelomate</td>
<td>Acoelomate</td>
<td>Acoelomate</td>
</tr>
<tr>
<td>Support/Skeleton</td>
<td>Hydrostatic</td>
<td>Mesoderm = mesenchyme</td>
<td>Acoelomate</td>
</tr>
<tr>
<td>Movement/Locomotion</td>
<td>Triploblastic</td>
<td>Rhabdites</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Nervous System</th>
<th>Cephalization (senses in anterior)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feeding/Digestion</td>
<td>Blind Sac Gut</td>
</tr>
<tr>
<td>Excretion</td>
<td>Protonephridia (frist basis of a kidney)</td>
</tr>
<tr>
<td>Osmoregulation</td>
<td>Diffusion</td>
</tr>
<tr>
<td>Circulation</td>
<td></td>
</tr>
<tr>
<td>Gas Exchange/Respiration</td>
<td></td>
</tr>
<tr>
<td>Reproduction/Life History</td>
<td>Many hosts</td>
</tr>
<tr>
<td>Development/Growth</td>
<td>Hermaphroditic</td>
</tr>
</tbody>
</table>


Sometimes....

- After your mid term performance, some of you will be in shock...
- If there is an interest I will give Friday afternoon helps sessions, but, due to time and space constraints it would be limited.....
- Stay in touch with your TA, see them in office hours.... Show some interest before you begin to flunk!
Midterm Reviews & Exams

• Slide review – What is it?
  Tuesday 10/13  Regular lecture session

• Lab review – What is it?
  Monday 10/17  Sign up for a session

• Exam
  Wednesday 10/19  Sign up for a session
Review Rules!

• Sessions are for 1 hour and 15 minutes each.
• Sign up for one review session only.
• Roll will be called. If you are late – make sure you are marked down as present.
• Come and go as you need.
• You cannot stay beyond the time limit for your session.
Monday, Oct. 17, 2005

Midterm Review Times

<table>
<thead>
<tr>
<th>Session</th>
<th>Time</th>
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<tbody>
<tr>
<td>Session 1</td>
<td>8:30 - 9:45 a.m.</td>
</tr>
<tr>
<td>Session 2</td>
<td>9:45 - 11:00 a.m.</td>
</tr>
<tr>
<td>Session 3</td>
<td>11:00 - 12:15 a.m.</td>
</tr>
<tr>
<td>Session 4</td>
<td>12:15 - 1:30 p.m.</td>
</tr>
<tr>
<td>Session 5</td>
<td>1:30 - 2:45 p.m.</td>
</tr>
<tr>
<td>Session 6</td>
<td>2:45 - 4:00 p.m.</td>
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<tr>
<td>Session 7</td>
<td>4:00 - 5:15 p.m.</td>
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<tr>
<td>Session 8</td>
<td>5:15 - 6:30 p.m.</td>
</tr>
<tr>
<td>Session 9</td>
<td>6:30 - 7:45 p.m.</td>
</tr>
<tr>
<td>Session 10</td>
<td>7:45 - 9:00 p.m.</td>
</tr>
</tbody>
</table>
Wednesday, Oct. 19, 2005
Midterm Exam Times

Session 1    8:30 - 9:30a.m.
Session 2    9:45 - 10:45a.m.
Session 3    11:00 - 12:00noon
LUNCH       12:00 - 1:00p.m.
Session 4    1:00 - 2:00p.m.
Session 5    2:15 - 3:15p.m.
Session 6    3:30 - 4:30p.m.
Session 7    4:45 - 5:45p.m.
Session 8    6:00 - 7:00p.m.
Session 9    7:15 - 8:15p.m.
Session 10   8:30 - 9:30p.m.
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<td>7:45 - 9:00p.m.</td>
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</table>
### Wednesday, Dec. 7, 2005

#### Final Exam Times

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Sign-Up Sheets

• All sign–up sheets will be posted on Thursday 10/13 probably early in the morning. First come first serve…

• Review & Exam sign-up sheets – will be posted on the bulletin board between COON 241 & door of the lab CON 239

  Sign up for one session of each.

• Maximum capacity = 24 per session.

  Any exceptions to this must be made through me.

• Registered DSS students

  must sign up for the last sessions only.
House Keeping - Paperwork

- Collect all of your pop quiz/extra credit slips and lab quizzes back from your TA.
- Take them to keep or to trash!
- At the end of the semester I have to keep ALL of the paperwork left for one year …and I’m running out of space!
Any questions?

Contact me any time with problems or issues re the class.

Happy learning!