TEACHING ASSISTANT WORKSHOP AGENDA
Location: 1024 King Building

Monday, August 22, 2011 - 8:15 a.m. – 4:30 p.m. - Meet in 1024 King Building

8:15–8:45 A. Continental Breakfast Mixer: Lobby of 1024 King

8:45–8:55 B. Welcome and Introduction to the Department of Biological Science:
Dr. Bryant Chase, Chairman, Department of Biological Science

8:55–9:05 C. Workshop Overview: Dr. Kevin Dixon, Department of Biological Science

9:05–9:25 D. Department Logistics: Dr. George Bates, Associate Chairman, Graduate Studies, Department of Biological Science
1. Ms. Judy Bowers, Coordinator, Academic Support Services, 1063B King
2. Mr. Jeff Badger, Undergrad Advising, 1067C King
3. Ms. Debbie Jensen, Admin Support Assistant, 2065L King
4. Ms. Jen Kennedy, Admin Support, 113A Biology Unit
5. Mr. Alex Stuy, Technology Specialist, 2054 King

9:25–9:45 E. Laboratory Teaching: Mr. Greg Freed, Asst. Coordinator BSC1005/BSC1005L

9:45–10:00 F. Break

10:00–10:20 G. Teaching Tip One: Dr. Bryant Chase

10:20–11:20 H. Active Lecturing/Active Learning: Dr. Jonathan Dennis, Department of Biological Science and Dr. Trisha Spears, Department of Biological Science

11:20–12:55 I. Lunch/Lesson Presentation Prep with Coordinators:
1. Ms. Carolyn Schultz and Mr. Greg Freed, BSC1005 and BSC1005L
2. Dr. Kevin Dixon and/or Mr. Geoff Brown, BSC2011L
3. Dr. Kevin Dixon and/or Mr. Geoff Brown, BSC2010L
4. Mr. Stephen Frausto, grad student, for Ms. Kasia Chodyla, MCB4403L
5. Mr. Jeff Badger, BSC2010 and BSC2011 Tutors
6. Dr. Trisha Spears will meet with all other TAs

1:00–1:45 J. Writing Quiz and Exam Questions: Dr. Kevin Dixon

1:45–2:05 K. Motivational Talk One: Dr. Joe Travis, Dean, College of Arts and Sciences, introduced by Dr. Bryant Chase

2:05–3:50 L. Academic Honesty Activity: Ms. Carolyn Schultz and Dr. Alice Winn, Department of Biological Science

3:50–4:10 M. Teaching Tip Two and FERPA: Dr. Tom Keller, Department of Biological Science

4:10–4:20 N. Feedback Sheet
Tuesday, August 23, 2011 – 8:30 a.m. - 4:40 p.m. - Meet in 1024 King Building

8:30-9:00 A. First Day Preparedness: Ms. Katie Lotterhos, Ph.D Candidate, Department of Biological Science

9:00-10:00 B. Lesson Presentation Prep: Meet with Coordinators

10:00-10:30 C. Grading Activity: Ms. Carolyn Schultz and Mr. Geoff Brown

10:30-10:45 D. Break

10:45-11:15 E. Sexual Harassment Policy: Ms. Renisha Gibbs, Director, Human Resources

11:20-12:20 F. Lunch/ Blackboard Tutorial: Mr. John Braswell, User Support Administrator
Meet in 1058 King

12:25-12:45 G. Teaching Tip Three: Dr. Hank Bass, Department of Biological Science

12:45-1:45 H. Lab Safety: Mr. Andrew Davis, Assistant Chemical Safety Officer

1:45-3:15 I. Conflicts Activity: Dr. Kevin Dixon and Mr. Geoff Brown

3:15-3:30 J. Break

3:30-4:30 K. Q & A with veteran TAs

4:30-4:40 L. Feedback Sheet

Wednesday, August 24, 2011 – 8:30 a.m. - 5:00 p.m. - Meet in 1024 King Building

BSC 1005 / 1005L TAs Meet in 421 Carothers Hall

8:30-11:00 A. Lesson Presentations

11:00-11:15 B. Break

11:15-12:15 C. Mandatory Orientation for New Biology Grad Students: Dr. George Bates

12:15-1:15 D. Lunch and Feedback Sheet